

Legal Advertisement
REQUEST FOR PROPOSALS

The Housing Authority of the Town of Secaucus, New Jersey will accept proposals for electrician services. The services will be for a two year period. It is the Housing Authority's desire to retain and employ a duly qualified, licensed electrician. All services must be in accordance with the existing laws, rules, orders, directives and regulations governing these services.

The services that are requested will be as follows and will encompass three of the Housing Authority's properties (600 County Avenue, 700 County Avenue & 777-5th Street):

- 1) All electrical related work relating to repair services and emergency situations which do not exceed the public bid limit;
- 2) All emergency calls must be responded to within 2 hours;
- 3) All normal maintenance calls must be responded to within 24 hours;
- 4) Must be able to provide service on a seven (7) days per week, twenty four (24) hour per day basis (at all times);
- 5) All work shall be performed by one (1) electrician and one (1) helper. The Housing

Authority shall not be responsible for paying more than one electrician's hourly rate, per job.

Qualifications:

- 1) Must be licensed by all applicable entities governing these services in the State of New Jersey.
- 2) Must have a minimum of three (3) years experience as a licensed electrician.
- 3) Should have good communication skills.
- 4) Must be approvable by the U.S. Department of Housing and Urban Development to provide these services.

Proposal Submission:

All persons interested in submitting a proposal for the Housing Authority's electrician services should submit a price based upon an hourly rate for labor and a percentage markup for materials (overhead & profit). The proposal must include the following:

- 1) Hourly rate for labor (electrician & helper).
- 2) Percentage markup for materials (profit and overhead).
- 3) Copy of the vendor's insurance certificate.
- 4) Listing of references and current customers.
- 5) Copy of the New Jersey Business Registration Form.
- 5) Copies of all relevant licenses.

Proposals should be delivered to the Housing Authority of the Town of Secaucus, 700 County Avenue, Secaucus, New Jersey on or before December 15, 2022 by 11:00 AM. The buildings are available for inspection between the hours of 8:30 AM to 4:00 PM, Monday to Friday.

The Housing Authority reserves the right to reject any and all proposals received for these services. It reserves the right to furnish any and all materials due to a dispute in cost. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract.

Christopher Marra
Executive Director

Date: 11/8/22

PROPOSAL FOR ELECTRICIAN SERVICES

Secaucus Housing Authority
700 County Avenue
Secaucus, New Jersey 07094
(201) 867-2957

Submitted by:

Company Name: _____

Address: _____

Telephone Number: _____

Contact Person: _____

*Hourly Labor Rate-Electrician: \$ _____

*Hourly Labor Rate-Helper: \$ _____

Material Markup: _____% Overhead _____% Profit

*If an overtime rate applies-it must be so specified. The overtime rate should specify which days and hours are subject to the rate.

Term: 24 Months

Date: _____

Contractor's Signature

The Housing Authority reserves the right to reject any and all proposals received in response to its R.F.P.. The proposal must contain all of the attachments as stated in the "Proposal Submission" section of the R.F.P..

AGREEMENT FOR ELECTRICIAN SERVICES

THIS AGREEMENT made on January 1, 2023, by and between, (the "Contractor") and the Housing Authority of the Town of Secaucus, 700 County Avenue, Secaucus, New Jersey (the "Authority").

WITNESSETH, that the contractor and the Authority for the consideration stated herein agrees as follows:

ARTICLE 1. - Statement of Work

The contractor shall furnish all materials and other items as specified in the attached Request for Proposals relating to electrical work.

ARTICLE 2. - Time of Completion – Twenty four (24 months) 1.1.23 to 12.31.24

ARTICLE 3. - Contract Price

Electrician:

Helper:

The contractor shall be entitled to Material Mark Ups of Overhead and Profit.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the date and year first written above.

Christopher Marra-SHA Executive Director

Date:

Date:

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REQUEST FOR PROPOSALS

The Housing Authority of the Town of Secaucus, New Jersey will accept proposals for the following services:

“Electrician Services”

It is the Housing Authority's desire to retain duly qualified, competent and capable vendor. All services must be in accordance with the existing laws, rules, orders, directives and regulations governing these services and supplies.

All persons interested in submitting a proposal for electrician services should download the complete RFP package found on the Secaucus Housing Authority's website www.secaucusha.org. The RFP specifies the scope of the services and the requirements for submitting proposals.

All proposals must be submitted the office of the Housing Authority of the Town of Secaucus, 700 County Avenue, Secaucus, New Jersey on or before December 15, 2022 by 11:00 A.M.

The Housing Authority reserves the right to reject any and all proposals received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract.

Christopher Marra

Executive Director

Date: 11/8/22