

Legal Advertisement
REQUEST FOR PROPOSALS

The Housing Authority of the Town of Secaucus, New Jersey will accept proposals for exterminating services. The services will be for a two year period. It is the Housing Authority's desire to retain and employ a duly qualified, licensed exterminator. All services must be in accordance with the existing laws, rules, orders, directives and regulations governing these services.

The services that are requested will be as follows and will encompass three of the Housing Authority's properties (600 County Avenue, 700 County Avenue & 777-5th Street):

1) Exterminate each of the Housing Authorities apartments, for insects, on a bi-monthly basis (175 units at two locations) and one property on a monthly basis (100 units). All Chemicals must be safe and non-toxic to the elderly residents and their pets.

2) Exterminate all common areas, compactor closets, utility rooms, offices, community rooms, kitchens, stairwells, corridors, elevator machines rooms, mechanical rooms and garbage compactor chutes and rooms, as needed. Must exterminate the exterior perimeter of each building for ants, during the spring of each year.

3) Provide a written schedule for each year, in advance, indicating the times and dates that the services will be performed for posting at each building and distribution to all tenants.

4) Provide rodent control services and exterminate where evidence of rodent infestation exists.

5) Must ensure that insect and rodent infestations do not occur. Where evidence of an infestation occurs, the problem must be addressed within 24 hours of being notified of the problem.

6) Must be able to conduct bedbugs inspection when necessary. Evidence of bedbugs must be immediately reported to management and treated. A follow-up report must be provided to management confirming that the problem has been eliminated.

7) Must inform the Housing Authority, in writing, about tenants whose living conditions may be contributing to a potential infestation problem.

Qualifications:

- 1) Must be licensed by all applicable entities governing these services in the State of New Jersey.
- 2) Should have previous experience in exterminating high-rise, elderly housing projects.
- 3) Should have good communication skills.
- 4) Must be an approvable by the U.S. Department of Housing and Urban Development to provide these services.

Proposal Submission:

All persons interested in submitting a proposal for the Housing Authority's exterminating services should submit a price based upon a per unit cost. The proposal must include the following:

- 1) Proposal Form indicating per unit cost and cost for building perimeter ant control
- 2) Listing of references and current customers.
- 3) NJ Business Registration Certificate
- 4) Certification: Suspension and Debarment Form
- 5) Non Collusion Affidavit
- 6) Stockholder Disclosure
- 7) Copy of the vendor's insurance certificate.
- 8) A signed HUD 5369-Certifications and Representation of Offerors Non-Construction
- 9) Manufacturer's specification sheet indicating the proposed chemicals to be used.
- 10) Copies of all relevant licenses and chemical permits.

Proposals should be delivered to the Housing Authority of the Town of Secaucus, 700 County Avenue, Secaucus, New Jersey on or before December 15, 2022 by 11:00 AM. The buildings are available for inspection between the hours of 8:30 AM to 4:00 PM, Monday to Friday.

The Housing Authority reserves the right to reject any and all proposals received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract.

CHRISTOPHER W. MARRA

Executive Director

Date: 11/11/22

PROPOSAL FOR EXTERMINATING SERVICES

Secaucus Housing Authority
700 County Avenue
Secaucus, New Jersey 07094
(201) 867-2957

Submitted by:

Company Name: _____

Address: _____

Telephone Number: _____

Contact Person: _____

Price per Bi-Monthly Inspection/Treatment of a Unit: \$ _____

Price for Building perimeter ant control: \$ _____

Price per unit for Bed Bug Inspection: \$ _____

Price for Bedbug treatment per unit:	Chemically Treated	\$ _____
	Heat Treated	\$ _____
	Cold Treated	\$ _____
	Other Treatment	\$ _____

*Price Includes all work outlined in the attached Request for Proposals.

Term: 24 Months

Date: _____

Contractor's Signature

The Housing Authority reserves the right to reject any and all proposals received in response to its R.F.P. The proposal must contain all of the attachments as stated in the "Proposal Submission" section of the R.F.P.

AGREEMENT FOR EXTERMINATING SERVICES

THIS AGREEMENT made on January 1, 2023, by and between _____, _____, New Jersey, (the "Contractor") and the Housing Authority of the Town of Secaucus, 700 County Avenue, Secaucus, New Jersey (the "Authority").

WITNESSETH, that the contractor and the Authority for the consideration stated herein agrees as follows:

ARTICLE 1. - Statement of Work

The contractor shall furnish all materials and other items as specified in the attached Request for Proposals relating to exterminating services.

ARTICLE 2. - Time of Completion

As per Request for Proposals the contract will be for 24 months beginning 1.1.23. and ending 12.31.24

ARTICLE 3. - Contract Price

The contractor shall be entitled to _____ per unit, per month. The contractor shall also receive \$.00 per building, per year for ant control.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the date and year first written above.

CHRISTOPHER W. MARRA -SHA Executive Director

Date:

Date: