

Legal Advertisement
REQUEST FOR PROPOSALS

The Housing Authority of the Town of Secaucus, New Jersey will accept proposals for Interior painting of apartments for a two year period. It is the Housing Authority's desire to retain and employ a duly qualified and capable painting contractor. All services must be in accordance with the existing laws, rules, orders, directives and regulations governing these services.

The services that are requested will be as follows and will encompass all of the Housing Authority's properties:

- 1) The contractor will be required to furnish all labor and materials necessary to professional paint units as specified by the Housing Authority at turnover (upon tenants moving out of the building).
- 2) The contractor will be required to prepare all paint surfaces for painting. This shall include filling all holes, removal of all stains (including priming stains and patches with a primer/sealer to prevent bleeding).
- 3) Protect other surfaces, items or materials, whether to be painted or not, against damage by painting (cabinets, fixtures, counters, light fixtures, appliances, heating grills and elements, etc.).
- 4) The contractor will be required to adequately prime all surfaces with one (1) complete coat of primer and provide two (2) coats of egg shell finish (latex based) paint on all wall surfaces and two coats of flat paint (latex based) on all ceilings. The type of paint shall be in accordance with the "Paint Specification" section (work shall include all closets). All paint must be applied in accordance with the manufacturer's instruction.
- 5) The contractor shall be required to paint each unit within 48 hours of being notified by the SHA office staff. All work must be performed between the hours of 8:30 AM to 4:00PM-Monday to Friday.
- 6) The contractor will be required to remove all related painting debris, including the cove base

(When requested by maintenance staff) that is removed prior to painting at the conclusion of each work day. All chemicals must be discarded according to any and all applicable federal, state or local laws.

7) The contractor shall paint other areas (interior and exterior) as directed by the owner. The price shall be based upon an hourly labor rate, plus the cost of materials.

8) Upon completion of painting, clean all glass and paint spattered surfaces. Remove spattered paint by washing and scraping, using care not to scratch or damage adjacent surfaces.

9) Payment shall be made upon the inspection and acceptance of the work by the maintenance supervisor.

Paint Specification:

The owner has specified the following manufacturers of paint for purposes of this Request for Proposals:

- 1) Benjamin Moore and Company
- 2) Sherwin-William Company

Qualifications:

- 1) Should be in the painting business a minimum of three years.
- 2) Must be approvable by the U.S. Department of Housing and Urban Development to provide these services.

Proposal Submission:

All persons interested in submitting a proposal for the Housing Authority's interior painting of turnover units should submit a price based upon the type of unit to be painted (0-bedroom, 1- bedroom, and 2 bedrooms). The unit prices will include all labor and materials. The proposal must include the following:

- 1) Proposal Form that includes: Cost based upon the unit size and an itemization of other expenses (be specific).
- 2) Listing of references and current customers.
- 3) NJ Business Registration Certificate
- 4) Certification: Suspension and Debarment Form
- 5) Non Collusion Affidavit
- 6) Stockholder Disclosure
- 7) Copy of the vendor's insurance certificate.
- 8) A signed HUD 5369-Certifications and Representation of Offerors Non-Construction
- 9) Manufacturer's specification sheet indicating the proposed paint to be utilized.

Proposals should be delivered to the Housing Authority of the Town of Secaucus, 700 County Avenue, Secaucus, New Jersey on or before December 15, 2022 by 11:00 AM. The buildings are available for inspection between the hours of 8:30 AM to 4:00 PM, Monday to Friday.

The Housing Authority reserves the right to reject any and all proposals received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract. The Authority may choose to utilize the New Jersey Cooperative Purchasing Program, at anytime during the course of the contract, in the event that their prices are lower than the selected vendor.

The selected painting contractor will be paid for painting within 30 days of completion of a unit. No payment will be made until the Authority's maintenance supervisor has inspected and approved the completed unit.

CHRISTOPHER W. MARRA

Executive Director

Date: 11/11/22

PROPOSAL CHECKLIST

- _____ Proposal Form that includes: Cost based upon the unit size and an itemization of other expenses (be specific).
- _____ Listing of references and current customers (with comparable equipment).
- _____ NJ Business Registration Certificate
- _____ Certification: Suspension and Debarment Form
- _____ Non Collusion Affidavit
- _____ Stockholder Disclosure
- _____ Copy of the vendor's insurance certificate.
- _____ A signed HUD 5369-Certifications and Representation of Offerors Non-Construction
- _____ Manufacturer's specification sheet indicating the proposed paint to be utilized.

Please check off each item that is being submitted with the proposal and include this sheet with the proposal. Failure to include these items with the proposal will result in rejection of the proposal.

Signature

Date:

PROPOSAL FOR INTERIOR PAINTING
Secaucus Housing Authority
700 County Avenue
Secaucus, New Jersey 07094
(201) 867-2957

Submitted by:

Company Name: _____

Address: _____

Telephone Number: _____

Contact Person: _____

Price for 0-bedroom unit: \$ _____

Price for 1-bedroom unit: \$ _____

Price for 2-bedroom unit: \$ _____

Hourly Labor Rate: \$ _____

Other Expenses (specify in detail)

*Price Includes all work outlined in the attached Request for Proposals.

Term: 24 Months

Date: _____

Contractor's Signature

The Housing Authority reserves the right to reject any and all proposals received in response to its

R.F.P.. The proposal must contain all of the attachments as stated in the "Proposal Submission" section of the R.F.P..

AGREEMENT FOR PAINTING SERVICES

THIS AGREEMENT made on January 1, 2023, by and between _____ (“contractor”) and the Housing Authority of the Town of Secaucus, 700 County Avenue, Secaucus, New Jersey (the “Authority”).

WITNESSETH, that the contractor and the Authority for the consideration stated herein agrees as follows:

ARTICLE 1. - Statement of Work

The contractor shall furnish all materials and other items as specified in the attached Request for Proposals relating to painting services.

ARTICLE 2. - Time of Completion

As per Request for Proposals.

ARTICLE 3. - Contract Price

The contractor shall be entitled to \$ _____ 00 for 0-bedroom units, \$ _____ 00 for 1-bedroom units and \$ _____ 00 for 2-bedroom units. All other work shall be performed at an hourly rate of \$ _____ .00 per hour, plus the cost of materials.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the date and year first written above.

CHRISTOPHER W. MARRA-SHA Executive Director

Date:

Date: