

**SECAUCUS HOUSING AUTHORITY**

**Proposed Agenda**

**Regular Meeting-1/26/17 • 7:00 P.M. • Kroll Heights 700 County Avenue**

1) Oath of Office: Swearing in of Appointed Commissioners:

**Antonio Suarez**

2) Roll Call

3) Opening Statement:

"Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal and Secaucus Homes News on December 16, 2015. This body wishes to advise you that, in accordance with N.J.S.A. 26:3D (1), et seq. (Smoking in Public Buildings), smoking is prohibited while this body is in open or closed session".

4) Flag Salute

5) Minutes – December 8, 2016

6) Payment of Claims: December, 2016 and January, 2017

7) Committee Reports:

**Rental Assistance Demonstration (RAD) Program**

- Sources & Uses used at Closing with Bogota Savings Bank
- Final total costs for professional service to carry out RAD Conversion
- Memorandum on SHA's RAD Conversion and changes occurring in 2017
- Final Property Leasing and Management Agreement between LHC & SHA

**Finance Committee**

**Resolution:** #2017-1 Board Resolution Introducing AMP Budget

**Resolution:** #2017-2 FY 2016-2017 Budget Introduction

- Monthly Account Balances Report (Enclosed)
- Monthly Savings Report on Electric Consortium from NJSEM (Enclosed)
- 2017 Public Housing Authority JIF Bill

**Professional Services Committee**

No business

**Personnel Committee**

No business

**Policy Committee**

**Resolution:** #2017-3 – Annual Authorization to Attend Conferences

- Removal of ACOF as policy and creation of Chapter 22 of the Section 8 Administrative Plan
- Creation and Implementation of Non-Smoking Policy

**Buildings & Grounds**

• **Resolution:** #2017-4 - Award of Contract for Various Services

Carpet Extraction and Stripping and Waxing of VCT	Interior Painting of Apartments
Plumbing Services	Exterminating Services
Maintenance and Repair of HVAC Equipment	Preventive Maintenance for Stand By Generators
Fire Alarm Service	Replacement of Carpet, Tile, and Sheet Flooring

• Update on RAD Projects:

- Replacement of Roofs at The Elms and Imprevduto Towers
- Replacement of Air Handler at Imprevduto Towers (see enclosed e-mail)
- PSE&G Multi-Family Program/MaGrann Associates report on The Elms (see enclosed e-mail)
- Proposal for Limited Waterproofing @ The Elms (enclosed)

**Housing Choice Voucher (HCV) Program**

Deputy ED report on HCV Program

**Correspondence**

**Other**

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8) Old Business:

9) New Business:

10) Executive Director's Report

11) Remarks of Citizens:

12) Adjournment