

SECAUCUS HOUSING AUTHORITY

Proposed Agenda

Regular Meeting-4/27/17 • 7:00 P.M. • Kroll Heights, 700 County Avenue

1) Roll Call

2) Opening Statement:

"Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal and Secaucus Homes News on December 17, 2016. This body wishes to advise you that, in accordance with N.J.S.A. 26:3D (1), et seq. (Smoking in Public Buildings), smoking is prohibited while this body is in open or closed session".

3) Flag Salute

4) Annual Reorganization

5) Minutes – March 23, 2017 Minutes

6) Payment of Claims: April

7) Committee Reports:

Finance Committee

Resolution: #2017-14 Approval of Cash Management Plan

Resolution: #2017-15 Indemnification Resolution-Civil

- Report on new bank accounts at Bogota Savings Bank
- Monthly Account Balances Report (Enclosed)
- Monthly Savings Report on Electric Consortium from NJSEM (Enclosed)
- Circulated draft RFP for the lease of real property for the construction and operation of wireless communication and related facilities.

Professional Services Committee

No business

Personnel Committee

No business

Policy Committee

- Smoking Policy – (Enclosed)
- Revised Section 8 Administrative Plan

Buildings & Grounds

Resolution #2017-16 – Award of Contract for \$132,493 to A&A Industrial Piping for the installation of an Air Handler at Impeveduto Towers 600 County Avenue

- RFP released for A/E services for Construction & Management Services needed to upgrade elevators at 777 Fifth Street – The Elms.
- Invitation to BID on Roof Replacement at The Elms & 600 County Avenue – due June 6, 2017
- Participation in Hudson County Project – Greener By Design

Housing Choice Voucher (HCV) Program

- Deputy ED Report on HCV Program
- CY 2016 Final Administrative Fees Reconciliation – HCV Program – Pro-ration 0.83856

Tenant Services/Issues

Correspondence

- Risk Management Consultation from NJ Housing Authorities JIF
- Letter from Municipal Clerk regarding the submission of your Financial Disclosure Form online.

Other

8) Old Business:

9) New Business:

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10) Executive Director's Report

11) Remarks of Citizens:

12) Adjournment