

# SECAUCUS HOUSING AUTHORITY

## Proposed Agenda

### **Regular Meeting-10/26/17 • 7:00 P.M. • Kroll Heights, 700 County Avenue**

1) Roll Call

2) Opening Statement:

"Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal and Secaucus Homes News on December 26, 2016. This body wishes to advise you that, in accordance with N.J.S.A. 26:3D (1), et seq. (Smoking in Public Buildings), smoking is prohibited while this body is in open or closed session".

3) Flag Salute

4) Approval of Previous Meeting Minutes: 9/28/17

5) Payment of Claims: October

6) Committee Reports:

#### **Finance Committee**

- **Resolution 2017-31** - Adoption of FY 2017 (3.31.17) Audit Report & Audit Review Certificate  
**William Katchen, CPA**
- Monthly Account Balances Report (Enclosed)
- Monthly Savings Report on Electric Consortium from NJSEM (Enclosed)
- Notice of BID for Electric Power Supply to SEM Members for June 2018-June 2020.
- Verizon Wireless proposal to SHA for Kroll Heights

#### **Professional Services Committee**

- Cell Site Owners Proposal
- **Resolution 2017-32** – Award Professional Services Contract to Cell Site Landowners Association Jim Polick to assist the SHA in lease negotiation with Verizon Wireless
- PHA-Web Software to go into full effect for all programs November 1, 2017

#### **Personnel Committee**

- **Resolution 2017-33** – Jacob Naszimento Salary Adjustment due to Interlocal Agreement
- **Resolution 2017-34** – Naming Jacob Naszimento a QPA and increasing our bid threshold from \$36,000 to \$40,000 for the Secaucus Housing Authority during our Fiscal Year of April 1, 2017 through March 31, 2018

#### **Policy Committee**

- Proposed Smoking Policy

#### **Buildings & Grounds**

- Bid for Elevator Upgrades October 24, 2017
- Update RIT-Air Handler & Condenser Unit
- Update Fire Pump @ RIT
- Update on Fire Pump Replacement @ The Elms
- Update Demolition of the Greenhouse – Notice to Proceed Letter October 23, 2017
- Roof Replacement @ The Elms & RIT
- RFP for Plumbing Services – Previous Plumber’s Contract “Cancelled for Convenience.”

#### **Housing Choice Voucher (HCV) Program**

- Deputy ED report on HCV Program October 2017

#### **Correspondence**

- October 4, 2017 Letter from Carl Coan, III regarding update on Operating Reserves Litigation

#### **Other**

7) Executive Director’s Report & Unfinished Business:

8) Old Business:

9) New Business:

**SECAUCUS HOUSING AUTHORITY**

**Proposed Agenda**

10) Remarks of Citizens:

11) Adjournment