

# SECAUCUS HOUSING AUTHORITY

## Proposed Agenda

**Regular Meeting-12/7/2017 • 7:00 P.M. • The Elms 777 Fifth Street**

1) Roll Call

2) Opening Statement:

"Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal and Secaucus Homes News on December 15, 2016. This body wishes to advise you that, in accordance with N.J.S.A. 26:3D (1), et seq. (Smoking in Public Buildings), smoking is prohibited while this body is in open or closed session".

3) Flag Salute

4) Minutes – October 26, 2017

5) Payment of Claims: November

6) Committee Reports:

### **Finance Committee**

- **Resolution #2017-40** Revised Roof-Top Lease Agreement which is to be issued as part of a new Request for Qualifications
- **Resolution #2017-36** Appointment of Jacob Naszimento as Fund Commissioner to NJPHAJIF
- NJPHA Joint Insurance Fund (JIF) - 2017 Dividend/2018 Proposed JIF Budget
- Update on Change of Funding effective 1.1.18 – RAD-PBV
- Monthly Account Balances Report (Enclosed)
- Savings Report on Electric Consortium from NJSEM (Enclosed)

### **Professional Services Committee**

#### **Personnel Committee**

- **Resolution 2017-33** – Jacob Naszimento Salary Adjustment due to Interlocal Agreement

#### **Policy Committee**

- Draft Smoking Policy

### **Buildings & Grounds**

- **Resolution #2017-38** – Award of Contract to Brahma Construction for Upgrade of Elevator Equipment @ The Elms
- **Resolution: #2017-37** - Award of Contract to Magic Touch Construction for Plumbing Services
- **Resolution #2017-39** – Award of Emergency Contract to Tecta America to repair a section of the roof at The Elms
- Update on the Replacement of the Fire Pump/Motor at The Elms & Impeveduto Towers
- Update on the Installation of an Air Handler at RIT
- Update on the installation of 9 exhaust fans on the Roof of Kroll Heights
- Update on the Removal and Replacement of Roofs at The Elms and RIT

### **Housing Choice Voucher (HCV) Program**

- Deputy ED report on HCV Program

### **Correspondence**

- Board of Adjustment Notice for property at 767 Fourth Street, Secaucus, NJ
- Board of Adjustment Notice for property at 774 Sixth Street, Secaucus, NJ
- 11.22.17 e-mail update on the litigation challenging HUD's Implementation of the 2012 operating subsidy offset.
- Letter from NJDCA Commissioner Charles Richman confirming Richard Fairman's reappointment as a Commissioner of the Secaucus Housing Authority through August 22, 2019.

### **Other**

- 2018 Annual Meeting Schedule Notice (For Adoption)

7) Old Business:

8) New Business:

9) Executive Director's Report

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10) Remarks of Citizens:

11) Adjournment