

# SECAUCUS HOUSING AUTHORITY

## Proposed Agenda

**Regular Meeting-4/28/22 • 7:00 P.M. • Kroll Heights, 700 County Avenue**

1) Roll Call

2) Opening Statement:

"Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal December 12, 2021. This body wishes to advise you that, in accordance with N.J.S.A. 26:3D (1), et seq. (Smoking in Public Buildings), smoking is prohibited while this body is in open or closed session".

3) Flag Salute

4) Annual Reorganization

5) Public Hearing on Secaucus Housing Section 8 Administrative Plan

6) Remarks of Citizens:

7) Minutes–Regular Meeting March 24, 2022 & Closed Session

8) Payment of Claims: April

9) Committee Reports:

### **Finance Committee**

**Resolution: #2022-18** Approval of Cash Management Plan

**Resolution: #2022-19** Indemnification Resolution-Civil

• Monthly Account Balances Report

### **Professional Services Committee**

• No business

### **Personnel Committee**

**Resolution #2022-20** – Adoption of Employee Handbook and Policies & Procedural Manual

• Status of Collective Bargaining Agreement

### **Policy Committee**

**Resolution #2022-22** Adoption of Section 8 Administrative Plan

**Resolution #2022-23** (Not available tonight)

### **Buildings & Grounds**

• **Resolution #2022-24** Award of Contract for the removal and replacement of 84 apartment doors at 600 County Avenue.

• Excel Elevator and Escalator Modernization of Elevator Equipment at 600 County Avenue

• Main Access Systems for the installation of a new Control Access System

• Removal and Replacement of EIFs and windows at 777 Fifth Street

• Removal and Replacement of two small roofs at 600 County Avenue (One is for the elevator room located on the 16<sup>th</sup> floor)

### **Housing Choice Voucher (HCV) Program**

• HCV Program Report February through April

• (Tabled as not ready for distribution) **Resolution #2022-25** Approval of the Submission of Section Eight Management Assessment Program (SEMAP) Certification form to HUD

• Report on Opening of the Housing Choice Voucher List April 18 through April 22

### **Tenant Services/Issues**

#### **Correspondence**

• Letter from Municipal Clerk regarding the submission of your Financial Disclosure Form online.

• E-mail from Coan Lyons (representing PHADA/NAHRO) regarding the settlement of the Operating Reserve Offset Lawsuit

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**Other**

10) Old Business:

11) New Business:

12) Executive Director's Report

13) Remarks of Citizens:

14) Adjournment