

# SECAUCUS HOUSING AUTHORITY

## Proposed Agenda

**Regular Meeting-12/10/2020 • 7:00 P.M. • The Elms 777 Fifth Street**

1) Roll Call

2) Opening Statement:

"Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal on December 12, 2019. This body wishes to advise you that, in accordance with N.J.S.A. 26:3D (1), et seq. (Smoking in Public Buildings), smoking is prohibited while this body is in open or closed session".

3) Flag Salute

4) Minutes – October 22, 2020 Regular Meeting

5) Payment of Claims: November/December

6) Committee Reports:

### **Finance Committee**

- **Resolution #2020-23** Appointment of Christopher Marra as Fund Commissioner to NJPHAJIF
- Monthly Account Balances Report (Enclosed)
- Update Memorandum RAD Capital Repairs Budget vs. Actual Expenses on Capital Repairs
- NJ Public Housing Authority Joint Insurance Fund - Loss Control Report (Enclosed)

### **Professional Services Committee**

- **Resolution 2020-25** Award of contract to Habitech Architect for Surveillance Cameras

### **Personnel Committee**

- **Resolution 2020-24**– Memorialization of final Inter-Local Agreement between Secaucus Housing Authority and the Brick Housing Authority
- Memorandum to Staff NJ Employers Mandatory Covid-19 Workplace Safety Standards
- Recruitment efforts for Maintenance Technician
- Looking ahead – the Collective Bargaining Agreement expires March 31, 2021

### **Policy Committee**

- Confirmation of Commissioner Insurance via the Joint Insurance Fund (*Previously Sent*)
- Introduction of a draft lease for review (*Previously Sent*)
- Review and Commentary on SHA By-Laws

### **Buildings & Grounds**

- Report on PSE&G Multi-family Program w/ MaGrann Associates (A Buildings & Grounds Committee meeting is being held 12.9 with PSE&G and MaGrann – we will report the results of that meeting)
- Report on The Elms EIFs exterior – Cliff Kapson Consulting (*Previously Sent*)
- Patrick McNamara – SolarLandscape – See enclosed e-mail
- Landscaping Project @ The Elms – assisted by Town of Secaucus & DPW

### **Housing Choice Voucher (HCV) Program**

- Deputy ED report on HCV Program
- U.S. HUD Notice 11.5.20 Award of \$176,710 in Housing Assistance Payments (HAP) funds

### **Correspondence**

- 2012 Operating Reserve Offset lawsuit Appeal – November 24 E-mail Update

### **Other**

7) Old Business:

8) New Business:

9) Executive Director's Report

- 2021 Annual Meeting Schedule Notice (For Adoption)

10) Remarks of Citizens:

11) Adjournment