

# SECAUCUS HOUSING AUTHORITY

## Proposed Agenda

**Regular Meeting-12/9/2021 • 7:00 P.M. • The Elms 777 Fifth Street**

1) Roll Call

2) Opening Statement:

"Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal on December 12, 2020. This body wishes to advise you that, in accordance with N.J.S.A. 26:3D (1), et seq. (Smoking in Public Buildings), smoking is prohibited while this body is in open or closed session".

3) Flag Salute

4) Minutes – October 28, 2021 Regular Meeting

5) Payment of Claims: November/December

6) Committee Reports:

### **Finance Committee**

- **Resolution #2021-33** Appointment of Christopher Marra as Fund Commissioner to NJPHAJIF
- Bogota Saving Bank LOAN CHANGE NOTICE – effective 1.1.22 new payment 2.1.22
- Monthly Account Balances Report (Enclosed)
- Financial Statement through September 30, 2021
- NJ Public Housing Authority Joint Insurance Fund - Loss Control Report (Enclosed)

### **Professional Services Committee**

- Going out to bid for 3 professional services for 4.1.22

### **Personnel Committee**

- SHA to start Intern on January 10, 2022 through March 4, 2022
- Collective Bargaining Agreement which expired 3.31.21 still hold

### **Policy Committee**

- Confirmation of Commissioner Insurance via the Joint Insurance Fund
- SHA By-Laws to be adopted at the January 27, 2022 meeting
- Updates on HUD required RAD Activity

### **Buildings & Grounds**

- Bathroom renovations at Kroll Heights completed. Punch list is being worked on.
- Upgrade to Card Access Systems at 3 properties
- Bid specifications created for Elevator Upgrades at Imprevduto Towers due January 2022
- Bid specifications created for Removal and Replacement of EIFs/windows at The Elms
- Bid specifications for removal and replacement of 84 apartment doors @ 600 County Avenue

### **Housing Choice Voucher (HCV) Program**

- HCV Program October through December, 2021

### **Correspondence**

### **Other**

7) Old Business:

8) New Business:

9) Executive Director's Report

- 2022 Annual Meeting Schedule Notice (For Adoption)

10) Remarks of Citizens:

11) Adjournment