

# SECAUCUS HOUSING AUTHORITY

## Proposed Agenda

**Regular Meeting-12/8/2022 • 7:00 P.M. • The Elms 777 Fifth Street**

1) Roll Call

2) Opening Statement:

"Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal on December 12, 2021. This body wishes to advise you that, in accordance with N.J.S.A. 26:3D (1), et seq. (Smoking in Public Buildings), smoking is prohibited while this body is in open or closed session".

3) Flag Salute

4) Minutes – October 27, 2022 Regular Meeting

5) Payment of Claims: November/December

6) 2023 Project at The Elms – Removal and Replacement of EIFs and Windows at The Elms

7) Committee Reports:

### **Finance Committee**

- **Resolution #2022-33** Appointment of Christopher Marra as Fund Commissioner to NJPHAJIF
- **Resolution #2022-34** Renewal of Agreement with Leased Housing Corporation of the Town of Secaucus
- Monthly Account Balances Report (Enclosed)
- Financial Statement through September 30, 2022

### **Professional Services Committee**

- Going out to bid for 3 professional services for 4.1.23
- **Resolution #2022-35** Award of Contract to Habitech Architecture for Apartment & Common Space Painting at 600 County Avenue & Carpet, Flooring and Accessory Installations/Repairs on an Open-End as Required Basis at All Buildings

### **Personnel Committee**

- No business

### **Policy Committee**

- Memorandum on Results of Letter to Housing Authorities
- Inquiry to Nelrod regarding consulting services for modifications to smoking policy

### **Buildings & Grounds**

- Removal and Replacement of 3 small roofs at 600 County Avenue (**Completed**)
- Excel Elevator and Escalator Modernization of Elevator Equipment at 600 County Avenue
- Removal and Replacement of EIFs and windows at 777 Fifth Street – Bid published Jan 2023
- Interior Painting of 600 County Avenue (Summer/Fall 2023)
- Results of Inspections of The Elms by American Property Consultants Inc.
- Authority will receive proposals on December 15, 2022 on various services (included)

### **Housing Choice Voucher (HCV) Program**

- HCV Program October through December, 2022

### **Correspondence**

### **Other**

8) Old Business:

9) New Business

- **Resolution #2022-36** Authorizing Disposal of Surplus Property

10) Executive Director's Report

- 2023 Annual Meeting Schedule Notice (For Adoption)

11) Remarks of Citizens:

12) Adjournment