

SECAUCUS HOUSING AUTHORITY

Proposed Agenda

Regular Meeting-9/28/23 • 7:00 P.M. • Kroll Heights, 700 County Avenue

1) Roll Call

2) Opening Statement:

"Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal on December 12, 2021. This body wishes to advise you that, in accordance with N.J.S.A. 26:3D (1), et seq. (Smoking in Public Buildings), smoking is prohibited while this body is in open or closed session".

3) Flag Salute

4) Minutes – July 27, 2023 (closed and regular)

5) Payment of Claims: August & September

6) Committee Reports:

Finance Committee

- April – June 2023 Quarterly Financial Statement
- Monthly Bank Account Balances
- Memorandum on establishing Certificate of Deposit Accounts
Memorandum on Bogota Savings Bank collateralization of our accounts.
- Insurance Claims at The Elms

Professional Services Committee

- **RESOLUTION 2023-21** Professional Services Contract to Habitech Architecture for A/E services to remove and replace flooring in the Community Room at 600 County Avenue

Personnel Committee

- **RESOLUTION 2023-22** – Hiring of Kayla Quintero for the FT position of Resident Services Coordinator

Policy Committee

Non-Smoking Policy

Buildings & Grounds

- Removal and Replacement of EIFs and windows at 777 Fifth Street
- Interior Painting of 600 County Avenue (**completed**)

Housing Choice Voucher (HCV) Program

- **Resolution #2023-23** Establishment of Payment Standard for Housing Choice Voucher Program
- HCV Program for July – September, 2022

Tenant Services/Issues

- No business

Correspondence

Other

7) Old Business:

8) New Business:

9) Executive Director's Report

10) Remarks of Citizens:

11) Adjournment