

SECAUCUS HOUSING AUTHORITY

Proposed Agenda

Regular Meeting-12/7/2023 • 7:00 P.M. • The Elms 777 Fifth Street

1) Roll Call

2) Opening Statement:

"Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal on December 12, 2022. This body wishes to advise you that, in accordance with N.J.S.A. 26:3D (1), et seq. (Smoking in Public Buildings), smoking is prohibited while this body is in open or closed session".

3) Flag Salute

4) Minutes – September 28, 2023 Regular Meeting

5) Payment of Claims: November/December

6) Remarks of Citizens:

7) 2023 Project at The Elms – Removal and Replacement of EIFs and Windows at The Elms
• **Resolution #2023-24** – Change Orders 1-6 to Original Contract (Lee Mestres)

8) Committee Reports:

Finance Committee

- **Resolution #2023-25** Appointment of Christopher Marra as Fund Commissioner to NJPHAJIF
- **Resolution #2023-26** Addendum to Loan from the Secaucus Affordable Housing Board
- **Resolution: #2023-27** Adoption of FY23 Annual Audit 3.31.23 & Audit Review Certification (William Katchen)
- Monthly Bank Account Balances Report
- Financial Statement through September 30, 2023
- Modification to Irrevocable Letter of Credit from Bogota Savings Bank

Professional Services Committee

- Going out to bid for 3 professional services for 4.1.24 (Legal, Accounting, Audit)

Personnel Committee

- Current labor contract expires 3.31.24

Policy Committee

- HOTMA
- NSPIRE
- Inquiry to Nelrod regarding consulting services for updated the Authority's Administrative Plan

Buildings & Grounds

- Memorandum on Final Cost for interior painting at 600 County Avenue

Housing Choice Voucher (HCV) Program

- HCV Program October through December, 2023

Correspondence

Other

9) Old Business:

10) New Business

11) Executive Director's Report

- 2024 Annual Meeting Schedule Notice (For Adoption)
- LHC Audit for FY23

12) Remarks of Citizens:

13) Adjournment