

SECAUCUS HOUSING AUTHORITY

Proposed Agenda

Regular Meeting-4/25/24 • 7:00 P.M. • Kroll Heights, 700 County Avenue

1) Roll Call

2) Opening Statement:

"Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal December 15, 2023. This body wishes to advise you that, in accordance with N.J.S.A. 26:3D (1), et seq. (Smoking in Public Buildings), smoking is prohibited while this body is in open or closed session".

3) Flag Salute

4) Annual Reorganization

5) Remarks of Citizens:

6) Minutes–Regular Meeting March 28, 2024

7) Payment of Claims: April

8) Committee Reports:

Finance Committee

Resolution: #2024-10 Approval of Cash Management Plan

Resolution: #2024-11 Indemnification Resolution-Civil

- Insurance Claim Reconciliation for water damage at Kroll Heights, 700 County Ave on 2.19.24
- Monthly Account Balances Report

Professional Services Committee

- **Resolution #2024-12** Award of Contract to Coppa Montalbano for Architectural and Engineering Services for the Emergency repair to the Elevator #2 at The Elms.

Personnel Committee

- Betsabe Paulino – Summer Intern – utilizing NJNAHRO program (Resume included)

Resolution: #2024-13 Settlement of Contract with Executive Director 4.1.24 – 3.31.27

Policy Committee

- Report on Smoking Enforcement Actions
-Proposal from WYND (Enclosed)

Buildings & Grounds

- **Resolution 2024-14** Award of Contract for Emergency Repair for The Elms Elevator #2 to TKE
- Status report on 600 County Avenue Floor removal and replacement

Housing Choice Voucher (HCV) Program

- HCV Program Report February through April
- **Resolution #2024-15** Approval of the Submission of Section Eight Management Assessment Program (SEMAP) Certification form to HUD

Correspondence

- Letter from Municipal Clerk regarding the submission of your Financial Disclosure Form online.

Other

9) Old Business:

10) New Business:

11) Executive Director's Report

- Follow up report on Operating Cost Adjustment Factors & Contract Rent
- Demographic report on SHA assistance for RAD and HCV

12) Remarks of Citizens:

13) Adjournment