

# SECAUCUS HOUSING AUTHORITY

## Proposed Agenda

**Regular Meeting-9/26/24 • 6:00 P.M. • Kroll Heights, 700 County Avenue**

1) Roll Call

2) Opening Statement:

"Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal on December 12, 2023. This body wishes to advise you that, in accordance with N.J.S.A. 26:3D (1), et seq. (Smoking in Public Buildings), smoking is prohibited while this body is in open or closed session".

3) Flag Salute

4) Minutes – July 25, 2024

5) Payment of Claims: August & September

6) Committee Reports:

### **Finance Committee**

- April – June 2024 Quarterly Financial Statement
- **Resolution 2024-19** Renewal of Membership in the New Jersey Public Housing Joint Insurance Fund
- Monthly Bank Account Balances

### **Professional Services Committee**

- No business

### **Personnel Committee**

- Interviews conducted for Maintenance Technician Position

### **Policy Committee**

- **Resolution 2024-18** Adoption of Updated Employment Handbook Non-Civil Service June 1, 2023
- Introduction of the Housing Choice Voucher Administrative Plan
- Non-Smoking Policy – Installation of the WYND device at The Elms in each unit

### **Buildings & Grounds**

- **Resolution 2024-20** Rejection of Bids for the Interior Painting of The Elms
- **Resolution 2024-21** Award of Contract for Relighting of the Common Area at The Elms
- **Resolution 2024-22** Award of Contract for Apartment & Common Area Painting at The Elms

### **Housing Choice Voucher (HCV) Program**

- HCV Program for July – September, 2024
- SEMAP Score for FY ending 3.31.24

### **Tenant Services/Issues**

- No business

### **Correspondence**

### **Other**

7) Old Business:

8) New Business:

9) Executive Director's Report

10) Remarks of Citizens:

11) Adjournment