

STATE OF NEW JERSEY
SECAUCUS HOUSING AUTHORITY
700 COUNTY ROAD
SECAUCUS, NEW JERSEY

October 9, 2025 – 7pm

(**Open Session** minutes taken on Thursday, October 9, 2025,
Kroll Heights, 700 County Road, Secaucus, New Jersey)

**** OPEN SESSION ****

- Roll Call

Present: Chairman Michael Harper
Commissioner Vincent Bennett
Commissioner Patricia Mondadori
Commissioner Richard Fairman
Commissioner Michael Schlemm
Commissioner Raj Pardasani

Not Present: Commissioner John Bujnowski

Also Present: Stephen J. Natoli, Esq

- Moved into closed session (attorney/client privilege.; potential litigation.; personnel matters).
- Move out of closed session.
- Voted on Resolution 27-25 Regarding Releasing RFQ for Interim Director Services
- Motion to Adjourn

OPEN PUBLIC MEETINGS ACT

“Adequate notice of this meeting, as required by the Open Public Meetings Act, has been provided by the filing of an Annual Meeting Notice with the Municipal Clerk, the posting of said notice on the official bulletin board in the Municipal Government Center, and delivery of same to the Jersey Journal on October 6, 2025.

Respectfully Submitted,

/s/ Stephen J. Natoli

STATE OF NEW JERSEY
SECAUCUS HOUSING AUTHORITY
700 COUNTY ROAD
SECAUCUS, NEW JERSEY

October 9, 2025 – 7pm

(**Closed Session** minutes taken on Thursday, October 9, 2025,
Kroll Heights, 700 County Road, Secaucus, New Jersey)

**** CLOSED SESSION ****

- Roll Call

Present: Chairman Michael Harper
Commissioner Vincent Bennett
Commissioner Patricia Mondadori
Commissioner John Bujnowski
Commissioner Richard Fairman
Commissioner Michael Schlemm
Commissioner Raj Pardasani

Also Present: Stephen J. Natoli, Esq

- Stephen Natoli gave a status report update on a personnel matter that was brought to the attention of the Board. (attorney/client privilege.; potential litigation.; personnel matters).
- Executive Director Marra spoke with Board regarding personnel matter.
- Move out of closed session.

Respectfully Submitted,

/s/ Stephen J. Natoli

RESOLUTION NO. 27-25

AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS FOR INTERIM EXECUTIVE DIRECTOR SERVICES

WHEREAS, the Secaucus Housing Authority (“Authority”) is responsible for ensuring the efficient operation of its housing programs, the proper administration of federal and state funding, and the continued delivery of services to its residents; and

WHEREAS, the current Executive Director has been placed on administrative leave, and his employment status remains subject to further review and resolution by the Board of Commissioners; and

WHEREAS, the Board of Commissioners recognizes the need to preserve continuity of operations and regulatory compliance during this period, while respecting the ongoing status of the permanent Executive Director; and

WHEREAS, the Board has determined that the most transparent and effective means of ensuring such continuity is to solicit proposals from qualified individuals to provide temporary Interim Executive Director services in a caretaker capacity, until such time as the permanent Executive Director resumes his duties or the Board determines to undertake a permanent recruitment process; and

WHEREAS, the issuance of a formal Request for Proposals (“RFP”) will promote fairness, transparency, and accountability, while also ensuring that the Authority engages the most qualified individual to safeguard its operations during this transitional period;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Secaucus Housing Authority as follows:

1. The Authority is hereby authorized to issue a Request for Proposals seeking qualified individuals to provide Interim Executive Director services on a strictly temporary basis.
2. The scope of services shall include day-to-day administrative oversight, compliance with all HUD and State regulations, management of Authority staff and operations, and regular reporting to the Board.
3. The term of engagement shall be expressly temporary, ^{three} ~~six~~ months at first, and then renewed in three month increments, not to exceed twelve (12) months, and shall automatically terminate upon the earlier of (a) the return of the current Executive Director to active duty, or (b) the appointment of a permanent successor through a separate competitive process.
4. Nothing in this Resolution or in the RFP shall be construed as modifying, suspending, or terminating the status of the current Executive Director, nor shall it create any entitlement or preference for the Interim Executive Director in any future recruitment for the permanent Executive Director position.

5. The Board Chairperson and/or his designee is hereby authorized and directed to finalize and release the RFP in substantially the form consistent with this Resolution, and to take all necessary steps to ensure its timely publication and administration.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Adopted:

Motion: Bennet

Second: Schenck

Roll Call Vote:

☐ Yes ☐ No ☐ Abstain ☐ Absent

Y N N/A

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