

# REQUEST FOR BIDS

Debit Card Ready  
Commercial Laundry Equipment

Bids Due: July 29, 2026 by 10:00 AM

Secaucus Housing Authority  
700 County Avenue  
Secaucus, New Jersey 07094  
201 867-2957

**REQUEST FOR BIDS**

The Secaucus Housing Authority in New Jersey will accept bids for laundry equipment and electronic payment systems at 3 locations. It is the Housing Authority's desire to purchase new laundry equipment installed in three separate locations. All equipment and services must be in accordance with the existing laws, rules, orders, directives and regulations governing this equipment and installation.

The services that are requested will be as follows and will encompass all of the Housing Authority's properties:

1) Purchase the following equipment or equal (specifications attached)

a) Encore Pro Front Load Washers - 22 pound capacity  
(Quantity 12)

b) Encore Pro Front Load gas dryer - 22 pound capacity  
(Quantity 12)

c) ESD Electronic Payment System-Value Adder Plus. Front Access (11-117-007) (Quantity 3). The machine will be installed at the individual locations (3).

2) The equipment must be delivered and installed at the following locations:

a) Elms. 777-5<sup>th</sup> Street, Secaucus, NJ (4 Washers, 4 Dryers & 1 Value Adder Plus)

b) R. Impreveduto Towers, 600 County Avenue, Secaucus, NJ (4 Washers, 4 Dryers & 1 Value Adder Plus)

c) Kroll Heights, 700 County Avenue, Secaucus, NJ (4 Washers, 4 Dryers & 1 Value Adder Plus).

3) All existing laundry equipment must be removed by the vendor and removed from the site.

4) The washers & dryers must be uncrated and placed into position in the laundry rooms. All connections shall be the responsibility of the vendor. The vendor must supply all hoses, gas lines and other items necessary to make the machines fully functioning.

5) The vender shall supply all washer hoses, dryer gas lines and vent lines with the equipment. The physical equipment

connections shall be made by the vendor.

6) All equipment must be debit card ready. It should also include 375 debit cards and all equipment necessary to process the cards.

Qualifications:

- 1) Should be in the laundry equipment business for a minimum of three years.
- 2) Must be approvable by the U.S. Department of Housing and Urban Development to provide these services.

Bid Submission:

All vendors interested in submitting a bid for the Housing Authority's laundry equipment should submit an itemized price with a lump sum. The bid must contain an itemization for each equipment model. It must also contain the following:

- 1) Completed bid forms (attached).
- 2) Copy of the vendor's insurance certificate.
- 3) Copy of New Jersey Business Registration form.
- 4) Equipment Specification Sheet
- 5) Statement of Ownership Form
- 6) Bid Form
- 7) Affirmative Action Form

Bids should be delivered to the Housing Authority of the Town of Secaucus, 700 County Avenue, Secaucus, New Jersey on or before July 29, 2026 by 10:00 AM. All bids should be sealed and labeled- "Bid for Laundry Equipment." The bids will be opened publicly and read at 10:00 AM.

The Housing Authority reserves the right to reject any and all bids received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract. The Authority may also choose to divide the equipment if it is determined that it results in cost savings to the Housing Authority.

This solicitation is being made as "Fair and Open" in accordance with N.J.S.A. 40A:19A-20.4 et seq.

JONATHAN MOORE  
Executive Director

**BID CHECKLIST**

- \_\_\_\_\_ Bid Form (including Price)
- \_\_\_\_\_ Copy of Vendor's Insurance Certificate
- \_\_\_\_\_ Copy of New Jersey Business Registration Form
- \_\_\_\_\_ Equipment Specification Sheet
- \_\_\_\_\_ Statement of Ownership Form
- \_\_\_\_\_ Affirmative Action Form

Please check off each item that is being submitted with the proposal and include this sheet with the proposal. Failure to include these items with the bid may result in rejection of the bid.

\_\_\_\_\_  
Signature

Date:

**BID FOR LAUNDRY EQUIPMENT**  
**Secaucus Housing Authority**  
**700 County Avenue**  
**Secaucus, New Jersey 07094**  
**(201) 867-2957**

Submitted by:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

- a) Encore Pro Front Load Washers-22 pound capacity (Quantity 12)
- b) Encore Pro Front Load gas dryer-22 pound capacity (Quantity 12)

Price per Unit: \_\_\_\_\_

- c) ESD Electronic Payment System-Value Adder Plus. Front Access (11-117-007) (Quantity 3)

Price per Unit: \_\_\_\_\_

Installation Cost per location

Elms: \$ \_\_\_\_\_

Kroll Heights: \$ \_\_\_\_\_

R. Impreveduto Towers: \$ \_\_\_\_\_

Other Costs: \$ \_\_\_\_\_

TOTAL PRICE FOR ALL EQUIPMENT AND OTHER COSTS: \$ \_\_\_\_\_

Anticipated delivery date:

\*Price Includes all work outlined in the attached Request for Proposals.

Date: \_\_\_\_\_

\_\_\_\_\_  
Contractor's Signature

**AGREEMENT FOR LAUNDRY EQUIPMENT**

THIS AGREEMENT made on \_\_\_\_\_, 2026, by and between \_\_\_\_\_, \_\_\_\_\_, New Jersey (the "Contractor") and the Housing Authority of the Town of Secaucus, 700 County Avenue, Secaucus, New Jersey (the "Authority").

WITNESSETH, that the contractor and the Authority for the consideration stated herein agrees as follows:

ARTICLE 1. - Statement of Work

The contractor shall furnish all labor, materials, supplies, tools, products and other items as specified in the attached Request for Bids relating to laundry equipment

ARTICLE 2. - Term: Until Complete

ARTICLE 3. - Contract Price:

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the date and year first written above.

\_\_\_\_\_  
JONATHAN MOORE-SHA Executive Director  
Date:

\_\_\_\_\_  
Date: